



# Artist Support Grant Final Report Form 2024-2025

**NOTE:** This report is due 30 days after the completion of your project or June 30, 2025, whichever occurs first.

Submit report to the Arts Council of Moore County, **NOT** to the NC Arts Council.  
This PDF report form is fillable. Do **NOT** reformat. Fields with "\*" are required.

## I. Applicant Information

Name\* \_\_\_\_\_

Mailing Address\* \_\_\_\_\_

City\* \_\_\_\_\_ State NC Zip Code\* \_\_\_\_\_ County\* \_\_\_\_\_

Phone Number\* (\_\_\_\_) \_\_\_\_\_ E-mail\* \_\_\_\_\_

Website \_\_\_\_\_ Race\* \_\_\_\_\_

## II. Certification

By signing below, I certify the information contained in this report, including all attachments and supporting materials, is true and correct to the best of my knowledge, and that the expenditures are for the purposes set forth in the grant award documents.

Signature of Applicant\* \_\_\_\_\_ Date: \_\_\_\_\_

## III. Project Report Narrative *(Attach separately; 2-page limit; single or double spaced)*

Describe your finished project. Provide details about how it met, didn't meet, or exceeded the outcomes proposed in your application. Summarize the ways in which the project was a success and describe its impact on your artistic career and goals.

## IV. Support Materials *(Attach separately)*

Submit hard copies of publicity that contain the NC Arts Council logo and credit line. Include press releases, posters, programs, images, and any other printed materials produced in connection with the funded project.

If you need help with your report, please contact your local arts council. They can help you with access to a computer, photocopier, printer, scanner, and reviewing your report. If you have any questions at all, please contact Chris Dunn at the Arts Council of Moore County at 910-692-2787 or [chris@mooreart.org](mailto:chris@mooreart.org).



# Artist Support Grant

## Final Report Form 2024-2025

**NOTE:** This report is due 30 days after the completion of your project or June 30, 2025, whichever occurs first.

### V. Project Budget

**Expenses:**

Provide your budget and actual project expenses and explain any significant variations. Identify any cash or in-kind matching contributions.

Expense Description	Budgeted	Actual	Variance	Explanation of Variance
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
	\$	\$	\$	
<b>Total Actual Expenses</b>	\$	\$	\$	

**Income:**

Provide all project income including personal funds, grants, & other income sources. List sources different separately. **Total Actual Income** below must equal **Total Actual Expenses** above.

Actual Income Description	Actual Income
Artists Support Grant (ASG) amount awarded	\$
	\$
	\$
	\$
	\$
	\$
<b>Total Actual Income</b>	\$

If you need more space, use the ASG Budget Sheet available for [download here](#).

### VI. Submit Your Application

**Attachments Checklist**

- I have completed & attached the 2-page Final Report for my finished project.
- I have attached receipts, paid invoices, canceled checks, etc. to support my budget numbers.
- I have attached publicity samples & print materials with logo & credit line for my project.

After your report is complete, submit to the Arts Council of Moore County in **ONE** of the following ways:

1. **Email:** Chris@MooreArt.org
2. **US Mail:** Arts Council of Moore County, P.O. Box 405, Southern Pines, NC 28388
3. **Hand Delivery:** Arts Council at Campbell House, 482 E. Connecticut Ave., Southern Pines, NC